

DLC® Application Portal: How to Access Your Account

I already have a manufacturer account at apps.designlights.org AND a website account at designlights.org.

Your two accounts are now linked as long as they were created using the same email address. **If you were an organization admin** through the old manufacturer portal, you may begin submitting applications through the new portal right away. **If you were NOT an organization admin** through the old manufacturer portal, your organization admin must approve your new account before you can begin submitting applications.

Once you are approved, log in to your DLC website account at designlights.org/my-account. You will see a new **Applications** tab on your user Dashboard. Use this tab to create and submit new lighting controls applications.

Note: The lighting controls application and review process remains the same – the only thing that has changed is the method of submitting your application materials to the DLC.

I already have a manufacturer account at apps.designlights.org, but do NOT have a website account at designlights.org.

Go to designlights.org/my-account and click the “Forgot Password” link under the **Log In** box on the left of the screen. Enter the email address associated with your current manufacturer account at apps.designlights.org and click “Send Me Reset Email.”

— **Log In** —

Log in here to access your DLC account, manage your saved searches, and access your QPL downloads. If you need to access your QPL applications, please go to apps.designlights.org to log in with your manufacturer account.

[Forgot Password](#)

Using the link in the password reset email, create a password for your new account. **If you were an organization admin** through the old manufacturer portal, you may begin submitting applications through the new portal right away. **If you were NOT an organization admin** through the old manufacturer portal, your organization admin must approve your new account before you can begin submitting applications.

Once you are approved, log in from designlights.org/my-account with the password you just created. You will see a new **Applications** tab on your user Dashboard. Use this tab to create and submit new product applications.

Note: The lighting controls application and review process remains the same – the only thing that has changed is the method of submitting your application materials to the DLC.

I do not currently have any DLC accounts.

Create an account at designlights.org/my-account by filling out the **Sign Up & Request Approval** form on the right of your screen. Be sure to select the checkbox that reads “I will use my DLC account to submit QPL product applications.” An additional form will appear asking you to provide your company/organization details:

I will use my DLC account to submit QPL product applications.

Company / Organization

Search for your company / organization below.

▼

If your organization is not on the list, please request approval by filling out your organization's details below.

Use the dropdown menu to search for and select your company. Once you submit the form, your account will be submitted to your organization's administrator for approval.

If your company does not appear in the menu, you will need to request organization approval by filling out your company's details. Once you've submitted the form, an organization approval request will be sent to the DLC. You will receive email confirmation within one (1) business day that your organization request has been confirmed or denied. Once your request has been confirmed, you will be granted access to submit applications as the administrator of your company's DLC account. As the organization administrator, you will be able to have the ability to approve or deny any new DLC accounts created under your company or organization.