



Technical Intern

The DesignLights Consortium (DLC) is looking for an intern to help in our work to drive energy efficiency in the built environment for an 8-10 week paid internship during the summer of 2024. The candidate must be eager to learn, self-motivated, and understand the value of mission-driven, results-oriented work. This is a remote role and requires reliable high-speed internet service for research, access to internal DLC files, and video calls (Zoom, Teams, etc.).

The DLC team is smart, passionate, and dedicated to the success of the organization and our teammates. We work with integrity, we prioritize collaboration, we are committed to diversity, and we work for a positive environmental impact.

Resume with a cover letter should be submitted to:

Stephen White, Chief Operating Officer

swhite@designlights.org

No phone calls please.

About the DLC:

The DesignLights Consortium (DLC) is a non-profit organization dedicated to accelerating the widespread adoption of high-performing commercial lighting solutions. The DLC promotes high-quality, energy efficient lighting products in collaboration with all industry stakeholders by defining quality and establishing specifications, facilitating thought leadership, and providing tools, resources, and technical expertise to members and industry. We are a consortium built on the expertise of our team, our efficiency program members, and our industry stakeholders. As a non-profit, the DLC is committed to making a positive climate impact worldwide.

The DLC has successfully helped to advance high performance lighting to realize significant gains in energy efficiency and broad scale energy reduction across the commercial sector from the adoption of DLC qualified products. The DLC develops, manages, and publishes specifications that inform Qualified Products Lists (QPL) for LED lighting, horticultural lighting, and networked lighting controls, as well as for responsible light at night, which are required by energy efficiency programs for rebate eligibility.

Responsibilities and Duties:

The intern will be responsible for supporting operational tasks, market research, and material development. Key tasks and responsibilities include:

- Assist Technical Team:
 - Conduct market research for improvement of technical requirements, guidance documents, educational support material, etc.
 - Analyze data, draw conclusions, and make recommendations based on various research.
 - Conduct analysis of manufacturer data to support the development of future technical requirements.
- Assist Operations Team:

- Day-to-day tasks including, but not limited to, customer support, IT support, and project management.
- Process improvement projects.

Qualifications and Skills:

- Actively pursuing an undergraduate or graduate degree in engineering or business.
- Affinity and ability to problem solve, find and organize data, critically analyze, and synthesize results in presentation format.
- Able to work within a team environment, be self-motivated, and plan and execute tasks independently.
- Excellent interpersonal, verbal, written communication, and presentation development skills.
- Strong computer skills, proficient with Microsoft Office 365, including Microsoft Word, Excel, PowerPoint, and Outlook.
- Inquisitive disposition, a passion for learning.

Salary and Benefits:

- Paid internship
- Flexible work schedule
- The position is remote
- Some travel may be required