

The DesignLights Consortium® (DLC) is pleased to announce the upcoming launch of the Manufacturer Application Portal. The online portal will allow manufacturers to submit and track applications, pay application fees, and view qualified products. The Manufacturer Application Portal will be available November 19th for manufacturers to begin submitting online applications.

DLC will host webinars with a detailed overview of user accounts and the application portal. The webinars will be recorded and posted on the DLC website for future reference. Register for the webinars with the links below.

Webinars will be hosted Thursday, November 6th at:

- 11 AM ET: [Click Here to Register](#)
- 2 PM ET: [Click Here to Register](#)
- Hosted in Mandarin, 8 PM ET US and Canada (9 AM CST November 7th): [Click Here to Register](#)

New user accounts are required to access the Manufacturer Application Portal. Each organization must select one user to be the Organization Administrator. The Organization Administrator will be the primary contact for your organization and will be responsible for authorizing other user accounts requested for your organization. The first account requested for your organization must be the Organization Administrator.

User accounts may be created immediately following this announcement, but must be authorized before access is granted. A DLC administrator will review the first account request for each organization. The Organization Administrator will be responsible for authorizing all account requests that follow.

Note that third parties submitting applications on behalf of another organization must register an account with the organization whose products will be listed on the QPL. Third parties should not register as a separate organization. Third parties may not represent another organization as the Organization Administrator.

Please review these detailed instructions regarding the user account registration process before requesting an account: http://designlights.org/resources/file/Account_Registration_Instructions.

If you have any questions about the Manufacturer Application Portal or registering user accounts, please register for the webinars above or contact info@designlights.org.

Thank you,
The DLC Team