**\*\*MUS**T **BE ON YOUR COMPANY’S LETTERHEAD\*\***

To: <Date>

DesignLights Consortium

10 High Street, Suite 10

Medford, MA 02155

This letter is to confirm that *<private label system name>*, a private label of *<OEM system name>,* will be launched and commercially available for purchase on or before *<date of launch>* (within two weeks from the date of submission). I am fully aware that upon DLC qualification, if the system is not launched by the aforementioned date, it will be temporarily delisted from the NLC QPL until commercially available. I understand that no refunds or proration of fees will be applied if this occurs. It is my responsibility to notify the DLC when the system is launched.

Sincerely,

*Signature*

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Name:

Title:

Contact Info: